

**Clinton County Regional Educational Service Agency  
Board of Education  
Minutes of Regular Meeting  
April 14, 2025**

I. Call to Order

The meeting was called to order by President Ken Krapohl at 5:00 p.m.

Members Present: Ken Krapohl, Dave Kudwa, Ken Armbrustmacher, Stacie Rulison

II. Welcome and Introductions

President Krapohl conducted the introduction of Board Members, Administrators, and Guests  
Administrators/CCRESA Staff: Scott Koenigsknecht, Rich Koenigsknecht, Karmen Hungerford, Emily Palmatier, Renee Thelen, Pete Klein, Jennifer Branch, Jennifer Fenning, Lori Schulte  
Guests: Aly Billings

III. Approval of Agenda

Motion by Kudwa, supported by Rulison, that the April 14, 2025 Agenda be approved as presented.  
Motion carried unanimously.

IV. Approval of Minutes

Motion by Kudwa, supported by Rulison, that the Board approve the minutes of the March 3, 2025 Regular Board meeting as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VI. Consent Agenda

Motion by Rulison, supported by Kudwa, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills for February 2025: \$11,041,307.93
- Revenue & Expenditure Reports for February 2025
- Cash Analysis and Investment Report for February 2025
- Resignations: Nate Craft, Megan DeRaedt; Retirements: Carie Johnson, Crystal Hickey, Brian Gussin
- Pre-Travel Approval for:
  - Christy Callahan, Courtney Gupta, Emilie Brzak, Kerri Gronevelt - "Help Me Grow National Forum", Hartford, CT, July 13-16, 2025
  - Leslie Loughman - "Running a T-Shirt Business in Classroom Setting", Mount Pulaski, IL, April 24-25, 2025
- CCRESA Employee Educational Assistance Plan update to contain the following phrase when referencing the Maximum Lifetime Benefit of \$15,000: "This lifetime benefit only applies to CCRESA funded reimbursements. Reimbursements funded outside of CCRESA are not subject to the Maximum Lifetime Benefit." No other changes were made to the plan document.
- Smith Lawnscares Service Proposal for lawn mowing and vegetation control services for a grand total of \$10,491.98
- MI Access Social Studies Assessment has been updated from the previously approved version, to reflect an update in the current President.

VII. Board of Education Report

- Superintendent Koenigsknecht provided the CCRESA Staffing Report for March 2025, Departmental Highlights and the Third Quarter Quarterly Board Goal Update

- Rich Koenigsknecht provided an Educational Center Renovation Budget Report to the Board
- Jennifer Branch presented information on the Core Performance Indicator Data
- Jennifer Fenning, Early College/Career Development Coordinator presented information on CRTEC and Aly Billings, Allied Health student, shared her experience in the program
- Karmen Hungerford presented a Human Resource Departmental Update
- Superintendent Koenigsknecht presented the NEOLA Spring Policy Update to the Board for a First Reading - Vol. 39, No. 2 - February 2025: 0131.1, 1430, 2340, 3430, 4430, 5320, 5330, 5330.01, 5350, 8320, 8510, 2264 (rescind)

VIII. Recommendations from the Superintendent and/or Action

- Motion by Armbrustmacher, supported by Rulison, that the Board approve Monday, June 2, 2025 at 5:00 p.m. for a Biennial Board of Education Election/Special Meeting at CCRESA. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve the new CTE Paraprofessional to be paid per the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board approve the position of Special Education Work Study Student for the Special Education Department as presented, to be paid according to the Compensation Manual. Motion carried unanimously.
- Motion by Kudwa, supported by Rulison, that the Board approve the new Engagement Coach position as presented, to be paid according to the EA Master Agreement. Motion carried unanimously.
- Motion by Kudwa, supported by Armbrustmacher, that the Board approve the new Full time Speech and Language Pathologist position as presented, to be paid according to the EA Master Agreement. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve Emma Wells as Speech and Language Pathologist for the 2024-2025 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.
- Motion by Kudwa, supported by Armbrustmacher, that the Board approve Brantae Luttig as Speech and Language Pathologist for the 2024-2025 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve Tori Steingreaber for the CIMS Special Education Complaint CAP position in compliance with Board Policy 3120; paid according to the Compensation Manual. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board approve July 7, 2025 as the date for the Board of Education Organizational Meeting. Motion carried unanimously.

IX. Other Matters for Possible Discussion/Action

- Motion by Rulison, supported by Armbrustmacher, that the April 14, 2025 Regular Board of Education Meeting be adjourned at 6:18 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa, Secretary

Lori Schulte, Recording Secretary