

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Regular Meeting/Budget Hearing
June 16, 2025**

I. Call to Order

The meeting was called to order by President Ken Krapohl at 5:00 p.m.

Members Present: Ken Krapohl, Ken Armbrustmacher, Dave Kudwa, Stacie Rulison

Members Absent: Mark Palmer

II. Welcome and Introductions

President Krapohl conducted the introduction of Board Members, Administrators, and Guests
Administrators/CCRESA Staff: Scott Koenigsknecht, Rich Koenigsknecht, Karmen Hungerford, Jennifer Branch, Peter Klein, Emily Palmatier, Renee Thelen, Christy Callahan, Vicki O'Rourke, Lori Schulte, Jeremy Charvat, Leah Morton

III. Approval of Agenda

Motion by Rulison, supported by Armbrustmacher, that the June 16, 2025 Agenda be approved as printed. Motion carried unanimously.

IV. Approval of Minutes

Motion by Kudwa, supported by Armbrustmacher, that the Board approve the minutes of the May 5, 2025 Regular Board meeting as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VI. Budget Hearing

- Motion by Rulison, supported by Armbrustmacher, that the budget modifications of the 2024-2025 Special Education Fund, the General Education Fund, the Vocational Education Fund, Capital Projects Fund and Internal Service Fund be approved as presented. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the 2025-2026 General Education Fund be adopted as presented. Motion carried unanimously.
- Motion by Kudwa, supported by Rulison, that the 2025-2026 Special Education Fund be adopted as presented. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the 2025-2026 Vocational Education Fund be adopted as presented. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the 2025 General Education Levy of .1981 mills, Special Education Levy of 2.602 mills and the Vocational Education Levy of .9713 mills be certified for levy. Motion carried unanimously.

VII. Consent Agenda

Motion by Kudwa, supported by Armbrustmacher, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills May 2025 of \$5,450,020.72
- Revenue & Expenditure Reports for May 2025
- Cash Analysis and Investment Report for May 2025
- Resignations - Sarah Highlander, Carlos Sosa, Carolyn Parker, Noel Kelty; retirement - Lana Leak
- Pre Conference Travel Approval
 - Renee Thelen-"NSPRA 2025 National Seminar", Washington DC, July 20-22, 2025
 - Lisa Seigel-"STEM Ecosystems Convening", Washington DC, October 19-23, 2025
 - Jorri Novak-"Nat'l. Division for Early Childhood Conf.," Portland, OR, October 6-10, 2025

- Post Conference Travel Approval
 - Leslie Loughman-"Running a T-Shirt Business in a Classroom Setting", Mount Pulaski, IL, April 24-25, 2025
 - Jennifer Champagne, Jorri Novak, Kris Kasperski, Noel Kelty - "National Training Institute on Effective Practices: Addressing Challenging Behavior," Tampa, FL, April 21-25, 2025
- Business Services Agreement with Ovid-Elsie – 7/1/2025 through 6/30/2028
- Contract with Kerri Gronevelt for Help Me Grow MI Technical Assistance Support for up to \$68,278 for July 1, 2025 - June 30, 2026
- Contract with Research to Practice, LLC for Strong Beginnings project management support for up to \$53,025 for July 1, 2025 - June 30, 2026
- Contract with Michigan State University for Strong Beginnings pilot project evaluation for up to \$160,000 for July 1, 2025 - June 30, 2026
- Recommendations for funding 9 ISD's whose applications were submitted in response to the Request for Proposals for the Strong Beginnings Three-Year-Old Preschool Pilot Program 2025-26 issued by the Office of Innovative Projects' Strong Beginnings initiative. Recommended ISDs include: Eaton RESA, Ingham ISD, Jackson County ISD, Lapeer ISD, Menominee County ISD, Montcalm Area ISD, Saginaw ISD, Washtenaw ISD, Wexford-Missaukee ISD

VIII. Board of Education Report

- Audit Engagement Letter - The office of Yeo & Yeo, P.C. has communicated information regarding the Audit that indicates the scope of the audit, who is responsible, and the cost.
- Superintendent Koenigsknecht provided the CCRESA Staffing Report for May 2025 and Departmental Highlights were shared with the Board.
- Rich Koenigsknecht provided an Educational Center Renovation Budget Report to the Board
- Information regarding Probationary Staff Status was presented to the Board.
The following 8 Probationary Specialists will be continuing their probationary status:
 - Haley Edwards, Kiersten Wolfe, Kasey Rowden, Alyssa Wirth, Amber Lewis, Courtney Schmitt, Samantha Piggott, Allison SimonThe following 6 Specialists have completed the probationary period. (*or will complete their probationary period prior to the start of the next school year).
 - Katelyn Simon, Rachel Platte, Briana Church, Megan Rye, Kristen Schrauben, Alissa SchaferThe following 5 Probationary Teachers will be continuing their probationary status:
 - Terry Platte, Kristin Amama, Leslie Loughman, Pepper Near, Matt SpiessThe following teacher will earn tenure this summer:
 - Lauren Austin
- The following Teacher on the CTE Scale of the Master Agreement will be continuing their probationary status:
 - Justin VanCourt

VIII. Recommendations from the Superintendent and/or Action

- Motion by Rulison, supported by Armbrustmacher, that the Board approve the new Engagement Coach position as presented, to be paid according to the EA Master Agreement. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board approve the new Engagement Assistant position as presented, to be paid according to the EA Master Agreement. Motion carried unanimously.
- Motion by Kudwa, supported by Rulison, that the Board approve the new Early Childhood Special Education Teacher position as presented, to be paid according to the EA Master Agreement. Motion carried unanimously.

- Motion by Kudwa, supported by Armbrustmacher, that the Board approve the new Alt+Shift Assistive Technology/Augmentative and Alternative Communication Specialist position as presented, to be paid according to the Consultant Scale in the Compensation Manual. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve Travis Lunsford as Engagement Coach for the 2025-2026 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve Emily Huhn as Engagement Coach for the 2025-2026 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board approve Leah Morton as School Social Worker for the 2025-2026 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve Jennifer Crabtree for the LREA TA position, in compliance with Board Policy 3120; paid according to the Program Supervisor Scale in the Compensation Manual. Motion carried unanimously.
- Motion by Kudwa, supported by Rulison, that the Board approve the written contracts effective July 1, 2025 as presented. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve the MOU between MDE and CCRESA for MDE to provide up to \$1,000,000 to support the administration and reporting of assessments offered by the MDE Office of Educational Assessment and Accountability. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve the contract with Gnosis Technologies, Inc. and CCRESA as presented. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board approve the contract with MJB 5150 Consulting, LLC and CCRESA as presented. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board approve the Technology Services Agreement by and between CCRESA and GIRESD, fiscal agent for MMNet for CCRESA to provide to GIRESD employment and supervision of Administrative Services and network Engineering Services for the period of July 1, 2025 through June 30, 2026. Motion carried unanimously.

IX. Other Matters for Possible Discussion/Action

President Krapohl asked the Board to vote to move into Closed Session to discuss Superintendent Evaluation per "Public Act 267 of 1976 – Open Meetings Act", Section 8 (1).

- Motion by Kudwa, supported by Rulison, that the Board of Education enter into closed session at 6:01 p.m. Motion carried unanimously with a roll call vote:
Krapohl – Aye; Rulison – Aye; Kudwa – Aye; Armbrustmacher – Aye.
- Motion by Kudwa, supported by Armbrustmacher, that the Board of Education move out of closed session at 7:06 p.m. Motion carried unanimously with a roll call vote:
Krapohl – Aye; Rulison – Aye; Kudwa – Aye; Armbrustmacher – Aye.
- Moved by Rulison, supported by Armbrustmacher, that the Board approve the Superintendent Evaluation for 2024-2025 as presented. Motion carried unanimously.
- Motion by Kudwa, supported by Armbrustmacher, that the June 16, 2025 Regular Board of Education Meeting be adjourned at 7:07 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa
Secretary

Lori Schulte
Recording Secretary