

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Organizational/Regular Meeting
July 7, 2025**

I. Call To Order

The meeting was called to order by Superintendent Scott Koenigsknecht at 5:00 p.m.

II. Election of Board of Education Officers

The Board elected its officers in open voting and the officers accepted their offices immediately. The newly elected President presided over the remainder of the meeting after the Election of Officers was complete.

Rulison nominated Ken Krapohl for Board President. Motion by Rulison, supported by Armbrustmacher, to close nominations and cast a unanimous ballot for Ken Krapohl, Board President. Motion carried.

Kudwa nominated Ken Armbrustmacher for Board Vice-President. Motion by Kudwa, supported by Rulison, to close nominations and cast a unanimous ballot for Ken Armbrustmacher, Board Vice-President. Motion carried.

Armbrustmacher nominated Dave Kudwa for Board Secretary. Motion by Armbrustmacher, supported by Rulison, to close nominations and cast a unanimous ballot for Dave Kudwa, Board Secretary. Motion carried.

Armbrustmacher nominated Stacie Rulison for Board Treasurer. Motion by Armbrustmacher, supported by Kudwa to close nominations and cast a unanimous ballot for Stacie Rulison, Board Treasurer. Motion carried.

Motion by Rulison, supported by Kudwa, that the Board President be given the authority to appoint the MASB Liaison Representative for the Board of Education. Motion carried unanimously. Board President Krapohl appoints Ken Armbrustmacher to serve as the MASB Liaison Representative for the Board of Education.

III. Welcome and Introduction of Guests

President Krapohl conducted the introduction of Board Members & Administrators.

Board Members Present: Ken Krapohl, Ken Armbrustmacher, Dave Kudwa, Stacie Rulison

Administrators/Guests: Scott Koenigsknecht, Lori Schulte, Rich Koenigsknecht, Jennifer Branch, Karmen Hungerford, Renee Thelen, Emily Palmatier, Jeremy Charvat, Krista Carpenter

IV. Approval of Agenda

Motion by Rulison, supported by Armbrustmacher, that the July 7, 2025 Organizational/Regular Meeting Agenda be approved as printed. Motion carried unanimously.

V. Approval of Minutes

Motion by Kudwa, supported by Armbrustmacher, that the Board approve the minutes of the Board of Education Meeting of June 16, 2025 as printed. Motion carried unanimously.

VI. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VII. Board of Education Action

Motion by Armbrustmacher, supported by Rulison, that the Board of Education authorize the Superintendent to officially sign for bank checking accounts. Motion carried unanimously.

Motion by Kudwa, supported by Rulison, that the Board of Education choose Fifth-Third Bank, Michigan Investment Liquid Asset Fund, Mercantile Bank of MI and Huntington Bank to be the designated depositories for school funds. Motion carried unanimously.

Motion by Rulison, supported by Armbrustmacher, that the Board adopt the Resolution for Investment Authority to permit Superintendent Dr. Scott M. Koenigsknecht and Financer/Business Director Richard Koenigsknecht to make investments for the school district. Motion carried unanimously.

Motion by Armbrustmacher, supported by Rulison, that the Board designate the first Monday of each month (exception of September, January, April and June) at 5:00 p.m. at Clinton County RESA for the regular meetings of the Clinton County RESA Board of Education as presented. Motion carried unanimously.

Motion by Kudwa, supported by Armbrustmacher, that the Board retain the law firm of Thrun Law Firm, P.C. and Clark Hill, PLC for school business. Motion carried unanimously.

Motion by Rulison, supported by Armbrustmacher, that the Board use the Lansing State Journal for publication of legal notices. Motion carried unanimously.

Motion by Armbrustmacher, supported by Rulison, that the Superintendent be authorized to issue and sign all contracts to school employees and to accept any resignation when tendered by an employee. Motion carried unanimously.

VIII. Consent Agenda

Motion by Rulison, supported by Armbrustmacher, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills for May 2025: \$4,200,528.82
- Revenue and Expenditure Report and the Cash Analysis and Investment Report for May 2025
- Resignation: Jared Pennington
- Clark Hill PLC Retainer Agreement Renewal for Special Education/504/ADA Legal and Related Services for the 2025-2026 School Year
- Agreement between CCRESA and Michigan Psychological Care for the provision Behavior Mental Health Specialist services provided by Ryann Kaplan through June 30, 2026
- Renewal of Contract with Peckham, Inc. for 2025-2026 for Supported School Transition to Work
- St. Johns Public Schools lease of CCRESA office/classroom space for the STRIVE program for an annual rate of \$17,750 through June 30, 2026
- CCRESA Administration Building - Paging System provided by MOSS Communications at a cost of \$24,780.60
- Renewal of existing contract with Caring & Sharing Family Life Services for 1.5 Early On Home Interventionist services personnel for a total contract amount not to exceed \$97,688

IX. Board of Education Report

- Superintendent Koenigsknecht reviewed the CCRESA Staffing Report for June and shared the Departmental Highlights with the Board
- Superintendent Koenigsknecht reviewed Fourth Quarter Quarterly Board Goal Update
- Rich Koenigsknecht provided an Educational Center Renovation Budget Report to the Board

X. Recommendations from the Superintendent and/or Action

Motion by Rulison, supported by Armbrustmacher, that the Board approve Malerie Russell as Behavior Mental Health Specialist for Instructional Services for the 2025-2026 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.

Motion by Kudwa, supported by Rulison, that the Board approve Julie Ritter as Engagement Assistant for the 2025-2026 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.

Motion by Armbrustmacher, supported by Rulison, that the Board approve Mallory Stewart as Engagement Assistant for the 2025-2026 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.

Motion by Rulison, supported by Armbrustmacher, that the Board approve Krista Carpenter as CTE Paraprofessional for the 2025-2026 school year, in compliance with Board Policy 4120; to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.

Motion by Kudwa, supported by Armbrustmacher, that the Board approve Cathy Gyurich as Special Education Monitor, in compliance with Board Policy 3120; to be paid according to the Special Education Supervisor Scale in the Compensation Manual. Motion carried unanimously.

Motion by Rulison, supported by Armbrustmacher, that the Board approve the Annual Summer Tax Resolution as presented. Motion carried unanimously.

Motion by Kudwa, supported by Armbrustmacher, that the Board adopt the Clinton County RESA Emergency Operations Plan as presented. Motion carried unanimously.

XI. Other Matters for Possible Action and/or Discussion

Superintendent Koenigsknecht invited the Board to hold the August 4, 2025 Board of Education meeting in the Collaboration Room at the Educational Center at 5:00 p.m.

Motion by Armbrustmacher, supported by Rulison, that the July 7, 2025 Organizational/Regular Board of Education Meeting be adjourned at 5:50 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa
Secretary

Lori Schulte, Executive Administrator
Recording Secretary