

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Regular Meeting
January 8, 2024**

I. Call to Order

The meeting was called to order by President Ken Krapohl at 5:00 p.m.

Members Present: Ken Krapohl, Ken Armbrustmacher, Mark Palmer, Dave Kudwa, Stacie Rulison

II. Welcome and Introductions

President Krapohl conducted the introduction of Board Members, Administrators, and Guests

Administrators/CCRESA Staff: Scott Koenigsknecht, Rich Koenigsknecht, Karmen Hungerford, Jennifer Branch, Christine Callahan, Peter Klein, Renee Thelen, Vicki O'Rourke, Lori Schulte

Guests: Micki O'Neil, Sara Parkinson, Emily Palmatier, Alyssa Wirth

III. Approval of Agenda

Motion by Armbrustmacher, supported by Palmer, that the January 8, 2024 Agenda be approved as printed. Motion carried unanimously.

IV. Approval of Minutes

Motion by Palmer, supported by Rulison, that the Board approve the minutes of the December 4, 2023 Regular Board meeting as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VI. Consent Agenda

Motion by Armbrustmacher, supported by Palmer, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills November 2023 of \$2,335,263.72
- Revenue & Expenditure Reports for November 2023
- Cash Analysis and Investment Report for November 2023
- Resignation of Ashley Windnagle, Colleen Sykes
- Travel Approval
 - Pre Conference – Jeff Diedrich – “National CEC Conference”, San Antonio, TX, March 13-16, 2024
 - Post Conference – Renee Thelen – “Council of Administrators of Special Education (CASE) Fall Conference”, Pittsburgh, PA, November 8-10, 2023
- Notification of the playground equipment repairs completed by a CCRESA employee's company, Justin VanCourt, Two Brothers Fabrication LLC, in compliance of board policy 3110 (conflict of interest).

VII. Board of Education Report

- Superintendent Koenigsknecht provided the CCRESA Staffing Report for December 2023
- Superintendent Koenigsknecht stated that January is Board Member Recognition Month and recognized our Board of Education and thanked them for the service that they provide to our students and communities. This five-member group is to be commended for the hours of donated time and effort given to CCRESA.
- Board Policy Special Update: November 2023 - First Reading
 - po0122 - Board Powers, po1420 - School Administrator Evaluation, po3131 - Staff Reductions/Recalls, po3142 - Probationary Teachers, po3220 - Professional Staff Evaluation

VIII. Recommendations from the Superintendent and/or Action

- Motion by Palmer, supported by Rulison, that the Board adopt the 2023-2024 budget modifications as presented for the General Education Fund, the Special Education Fund and the Career Connections Fund. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve Alyssa Wirth as ASD Consultant for the remainder of the 2023-2024 school year, in compliance with Board Policy 3120; to be paid according to the Teacher Specialist MA +15 Scale in the Master Agreement, Step 8. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Palmer, that the Board approve Emily Palmatier as Instructional Services Director for the remainder of the 2023-2024 school year, in compliance with Board Policy 3120; to be paid according to the Administrator Scale in the Compensation Manual, Step 12. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve the new Help Me Grow Michigan Project Coordinator position to be paid per the Program Supervisor Scale in the Compensation Manual. Motion carried unanimously.
- Motion by Palmer, supported by Armbrustmacher, that the Board approve the Ingham ISD proposal for communications assessment and support services as presented. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve the MASB proposal for strategic planning services as presented. Motion carried unanimously.
- Motion by Palmer, supported by Armbrustmacher, that the Board approve the Clinton County RESA Educational Center Renovation Budget as presented. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Rulison, that the Board adopt NEOLA policies 1540, 7217, 7540.03, 8305, 8531 from Volume 38, No. 1, as presented. Motion carried unanimously.

IX. Other Matters for Possible Discussion/Action

- Motion by Palmer, supported by Armbrustmacher, that the January 8, 2024 Regular Board of Education Meeting be adjourned at 5:50 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa
Secretary

Lori Schulte
Recording Secretary